

**1 COMPLETE THIS FORM**

If you would like to return all or part of your order, please fill in this form and return it with the item/s.

**2 AUTHORISE PAYMENT**

Exchanges are processed as new orders. Your original form of payment will be refunded & then you will be charged for the exchange item.

**3 REPACKAGE ITEM/S**

Please ensure that the item/s you wish to return & a **copy of this return form** are packaged with your return shipment.

**4 RETURN TO:**

**PODCASES R&E  
Suite 244,  
1/44 Mountain St  
ULTIMO NSW 2007  
Australia**

Order #	Order Date	I would like:	<b>A Refund (Section 1 ONLY)</b>
Full Name			<b>An Exchange (Sections 1, 2, 3 &amp; 4)</b>
Email		<b>OFFICE USE ONLY</b>	
Phone		Processed By	Date

# 1. Return Item/s

Qty	SKU	Colour	Description	Reason
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Returning or exchanging more than 3 items? Use the back of this form to list any additional information or print another copy of this form.

**Reason Codes****01 - Not as pictured /described****02 - Do not like****03 - Not satisfied with quality****04 - Don't want/changed Mind****05 - Wrong item sent****06 - Damaged/Defective**

# 2. Exchange Item/s

Qty	SKU	Colour	Description
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# 3. Return Shipping

Replacement/exchange items will be sent to the same shipping address that is on your original order. If you would like to use a different address, fill in the section below. **Otherwise, you can leave this blank.**

**Name****Address****City****State****Zip****Country**

# 4. Payment

Exchanges are processed as new orders. Your original form of payment will be refunded & then you will be charged for the exchange item. Please provide new payment details for your exchange order.

**PayPal**

(If you select PayPal, we will email you for payment when your exchange item is ready.)

**Credit Card****Card Number****Expiry****CCV****Signature**

I hereby authorise PODCASES AU to refund my original order and apply new charges according to my exchange request.